

## **Council on Aging Board Meeting**

### **Minutes of August 13, 2003**

#### **In Attendance:**

Chairman Paul Keegan, Vice-Chairman Helene Tannenholtz, Board members Al Crommett, Lillian Goodman, Helen McLaughlin (newly appointed), Tim Swiss, and Secretary John Concordia. Director Sharon Yager and Dolores Lake (representing the Shrews.Comm.Part./Children) were also present.

#### **1.Chairman's Comments:**

The Chairman opened the meeting at 10:10 by introducing Helen to the board. She brings a wide range of community activities to the board including being a town meeting member from Precinct 9.

The minutes of the June meeting were reviewed and accepted by the board.

#### **2. Director's Comments:**

Sharon reported that the COA has a "new-used from the town hall" copier for the office; that the new outreach coordinator, Jacqueline Lofgren, has been busy during her first weeks on the job making about 15 house calls during July; and that the staff has received training in the latest HIPPA legislation requirements. These impose serious restrictions on the dissemination or discussion of individual health information by staff and volunteers at the center.

Sharon also reported on her current school emphasis, which is "How to get ready for the "Boomers"?"

She is working with the MCOA to have the "Freedom Bear" statewide project include Shrewsbury in its travels.

#### **3. Liaison Reports:**

CMAA; Vicki Zwerdling had nothing to report.

Friends of the SCC, Inc.: Helene reported that the storage shed purchased by the Friends had been installed—the board acknowledged the \$ support is much appreciated. The Friends are planning to run "Jail & Bail" fund raiser at Fall Festival time again. The news letter advertisers activity has a new volunteer heading up the committee which hopefully will improve a lingering difficult funding concern for the Friends.

Shrews.Comm. Part./Children: Dolores reported that the program will continue to benefit from the efforts of Pina Altomari as its director.

#### **4. Old Business:**

Nutrition Issues: Paul reported on the meetings held in June and July with the Age Center, CMAA, and others. The July meeting initiated by Karen Polito was attended by the Town Manager. The important result is that our Nutrition site manager has been removed from the position. Questions about the quality of the food service remain unanswered and the board voted to recommend that the town manager write to the Age Center with our concerns.

Health Fair: Lillian reported that the arrangements are moving along well with the next meeting scheduled for 18 August at 10:30am. Helene indicated that a tent will not be used for the lunch this year. Tim asked that the Trinity Church's contribution to support the Fair be acknowledged.

Computer Projects: Sharon reported that she has 2 volunteers working on the problems with data management. Some improvement in newsletter return mailing have taken place since our last meeting.

Spirit of Shrewsbury Events: Helene reported that the COA will participate in the parade again this year—the parade will end at Dean Park.

#### **5. New Business:**

Formula Grant—Sharon reported that the State will provide \$4.93/senior this year which means that we will have about \$6000 more in our budget. The board discussed how best to use these funds without coming to any firm decisions.

MCOA Annual Conference—Sharon provided each of the members with a copy of the conference details—the conference will be held at Falmouth again.

Special town meeting—Paul indicated that funding arrangements for the 3<sup>rd</sup> van will be presented at the September 15<sup>th</sup> special town meeting. \$25,000 will be requested of the town to operate this van.

*Respectfully submitted,  
John Concordia, Secretary*